

MINUTES – SELECTMEN’S MEETING

Monday, June 16, 2014

Selectmen’s Hearing Room

Present: John E. Hall, Chairman; Matthew J. McDonough; Stephen G. Robbins; Rocco J. Longo, Town Administrator

John Hall opened the meeting at 7:30 p.m. Mr. Hall announced that the meeting is being recorded by MCTV and WATD.

Town Administrator Report – Rocco Longo gave his weekly brief on some of the things he has been working on including:

- Mr. Longo noted that tonight’s 8:00 appointment with Brian Stratton has been cancelled at Mr. Stratton’s request.
- Mr. Longo also noted that there will be an executive session on June 30 relative to collective bargaining agreements.
- Has begun advertising for the Benefits/Customer Service Manager position, expects it to be filled in house.
- Will be attending a Mayflower Health Group meeting on Wednesday morning.
- Had a very successful Stretch Code meeting last week, local builders were appreciative of the Town’s efforts to educate them on this issue.
- Next week Jerry O’Neill will attend CRS training in Maryland, this training is being paid for by FEMA.
- Working on contract negotiations with Labor Counsel.
- Town Counsel has started negotiating the cable contracts with Comcast and Verizon.
- Working on fiscal summit with Wally Coyle, meeting with Department Heads next week.
- At their last meeting the Marshfield Housing Partnership approved the Housing Production Plan that the Board of Selectmen previously approved.
- Town Counsel, Town Clerk and Rocco have been working on the codification process, this will be a very time consuming project.
- Advertised the part time Energy Manager position, this is a specialized position working with energy grant applications and billing.

Marshfield Police – Permanent Intermittent Hires – John Hall read into the record a letter from Chief Tavares explaining the process leading to his recommendation of 12 candidates for permanent intermittent positions. Mr. Hall read the list of candidates as follows: Brian Farrell, Joseph Nihill, Bryan Hernon, Craig Henry, Thomas Fitzgerald, Scott MacDonald, William Chiano, Kasey Kahler, William Nagle, Christopher Nichols, Benjamin Powell, Brendan Meehan. After a brief discussion, Matthew McDonough moved, seconded by Steve Robbins, to hire these 12 candidates as recommended. The vote was unanimous.

Marcia Bohinc, Finance Director – Invoice Cloud – Marcia Bohinc appeared before the Board with Matt Braley of Invoice Cloud. Mr. Braley gave a brief presentation on Invoice Cloud and how it works. Mr. Braley described the company and said that their product is already being used in 70 cities and towns in Massachusetts, including Boston, Weymouth, and Hingham. Marcia Bohinc said that the system went live today and is going really well so far. Matthew McDonough said it sounds like a great program with lots of flexibility. Mr. McDonough asked if people will still be able to pay bills at the Collector’s window. Ms. Bohinc said that they will still be allowed to pay at the window with checks or credit cards and there will also be an Invoice Cloud kiosk at the window. Steve Robbins asked how this will benefit the Town. Marcia Bohinc said that the Town gets the revenue much more quickly and this system also enables the Town to provide much better customer service. After a brief discussion, the Board thanked Marcia Bohinc and Matt Braley for the informative presentation and for their efforts to get this program up and running so quickly.

Proclamation in Recognition of 100th Anniversary of ICMA – Rocco Longo explained this proclamation for the 100th anniversary of the International City/County Management Association. Matthew McDonough moved, seconded by Steve Robbins, to endorse and sign this proclamation. The vote was unanimous.

Request to Use Town Hall Parking Lot and closure of Snow Road for Summerfest – Ned Bangs appeared before the Board and gave them an update on the plans for this event which is scheduled for next Sunday, June 22, 2014. After a brief discussion, Matthew McDonough moved, seconded by Steve Robbins, to grant permission for closure of a portion of Snow Road and use of the Town Hall parking lot on June 22, 2014 from 8:00 a.m. until 6:00 p.m. The vote was unanimous.

MINUTES – SELECTMEN’S MEETING

Page 2 of 4

Monday, June 16, 2014

Block Party on Essex Avenue – John Hall read the letter from Bob Maffeo requesting permission to hold a block party on Essex Avenue on June 28, 2014 from 2:00 p.m. until 9:00 p.m. Mr. Hall also read the letter from Kevin Feyler recommending approval of this request with conditions. Matthew McDonough moved, seconded by Steve Robbins, to approve this request contingent on adherence to the conditions set forth by the Safety Officer. The vote was unanimous.

One Day Common Victuallers License for Congregational Church Fair – John Hall read through the application from Sue Lupi dba Aahhh Roma LLC. After a brief discussion, Matthew McDonough moved, seconded by Steve Robbins to grant this license contingent on approval of the Board of Health. The vote was unanimous.

One Day Common Victuallers License for Levitate Music Festival – John Hall read through the application from Annie McNamara dba Island Creek Oysters. After a brief discussion, Matthew McDonough moved, seconded by Steve Robbins to grant this license contingent on approval of the Board of Health. The vote was unanimous.

Request to Waive ZBA Permit Fees for Eagle Scout Project – Rocco Longo gave a brief explanation of this request from Eagle Scout candidate David Geddes, and recommended approval. John Hall read notes from Jerry O’Neill and Brenda Eckstrom recommending approval of this request to waive fees totaling \$225. Matthew McDonough moved, seconded by Steve Robbins, to waive the ZBA permitting fees for David Geddes’ Eagle Scout project. The vote was unanimous.

Request for Permission to Place “No Left Turn” sign and Traffic Island at High School Exit – Rocco Longo read the letter from Kevin Feyler requesting approval for this sign and traffic island at the exit from the High School to Plain Street as part of the Route 139 improvement project. After a brief discussion Matthew McDonough moved, seconded by Steve Robbins, to approve this request. The vote was unanimous.

Rexhame Beach Association – Annual 4th of July Parade and Summer Events – John Hall read the letter from Kathleen Leonard requesting permission to hold the annual Fourth of July parade and Cookout on Friday July 4, 2014 with a rain date of Saturday July 5. As well as the Children’s Dances on July 11, July 25, August 8 and August 22, beginning at 7:00 p.m., and the Annual Beach Cleanup on Saturday, June 21, beginning at 10:00 a.m. After a brief discussion, Matthew McDonough moved, seconded by Steve Robbins, to approve this request. The vote was unanimous.

Marshfield Agricultural & Horticultural Society – One Day Liquor Licenses – John Hall recused himself from this discussion and vote as he has a financial interest in the Marshfield Fairgrounds. Matthew McDonough read the application for a one day wine & malt license for the Renegade Playground Challenge at the Fairgrounds on June 21, 2014. Mr. McDonough moved, seconded by Mr. Robbins, to grant this license as requested. The vote was 2:0 with one recusal. Matthew McDonough read the application for a one day wine & malt license for the Levitate Music Festival at the Fairgrounds on July 12, 2014. Mr. McDonough moved, seconded by Mr. Robbins, to grant this license as requested. The vote was 2:0 with one recusal. Matthew McDonough read the application for a one day wine & malt license for the Greater Boston Wine Festival at the Fairgrounds on July 27, 2014. Mr. McDonough moved, seconded by Mr. Robbins, to grant this license as requested. The vote was 2:0 with one recusal.

First Congregational Church – Request to use Town Hall Lawn – John Hall read the letter from Lillian Dashner requesting permission to use the Town Hall lawn for the annual church fair from July 9, 2014 through July 13, 2014. Matthew McDonough moved, seconded by Steve Robbins, to approve this request. The vote was unanimous.

Beach Hire – John Hall read the letter from Lt. Sullivan recommending that Patrick Graham be hired to replace a lifeguard who resigned from her position. After a brief discussion, Matthew McDonough moved, seconded by Steve Robbins, to hire Patrick Graham as recommended. The vote was unanimous.

MINUTES – SELECTMEN’S MEETING

Page 3 of 4

Monday, June 16, 2014

Reappointments to Boards/Committees

Advisory Board: Matthew McDonough moved, seconded by Steve Robbins, to reappoint Donald McAleer, Yvonne Price and Joanne Caulfield for three year terms expiring on June 30, 2017. The vote was unanimous.

Agricultural Commission: Matthew McDonough moved, seconded by Steve Robbins, to reappoint Annie Massed, Karen Vieira, Carleton Chandler and Melody Quine for three year terms expiring on June 30, 2017. The vote was unanimous.

Capital Budget Committee: Matthew McDonough moved, seconded by Steve Robbins, to reappoint Bill Last for a three year term expiring on June 30, 2017. The vote was unanimous.

Council on Aging: Matthew McDonough moved, seconded by Steve Robbins, to reappoint Joan Butler and William Lyons for three year terms expiring on June 30, 2017. The vote was unanimous.

Cultural Council: Matthew McDonough moved, seconded by Steve Robbins, to reappoint James O’Gara for a three year term expiring on June 30, 2017. The vote was unanimous.

Energy Committee: Matthew McDonough moved, seconded by Steve Robbins, to reappoint Gia Lane for a three year term expiring on June 30, 2017. The vote was unanimous.

Historical Commission: Matthew McDonough moved, seconded by Steve Robbins, to reappoint Norma Haskins for a three year term expiring on June 30, 2017. The vote was unanimous.

Housing Partnership: Matthew McDonough moved, seconded by Steve Robbins, to reappoint Robert Carr, Kerry Richardson, Martine Anderson, and Richard Murphy for three year terms expiring on June 30, 2017. The vote was unanimous.

Trustees of Ventress Memorial Library: Matthew McDonough moved, seconded by Steve Robbins, to reappoint James O’Gara and Wallace Coyle for three year terms expiring on June 30, 2017. The vote was unanimous.

Waterways Committee: Matthew McDonough moved, seconded by Steve Robbins, to reappoint David Suffredini for a three year term expiring on June 30, 2017. Joseph Peceovich, Wilson Road, said that he feels that it is a conflict for Mr. Suffredini to serve on both the Waterways Committee and the Airport Commission. After a brief discussion, the Board voted unanimously to reappoint Mr. Suffredini to the Waterways Committee.

Board/Committee Liaisons – The Board discussed the Boards and Committees for which they would like to serve as liaisons. Steve Robbins said that he would be willing to serve as the Liaison for the Housing Partnership for the remainder of his term as Clerk. Matthew McDonough said that he would be interested in serving as the liaison for the Agricultural Commission and the Open Space Committee. Steve Robbins said that he would be interested in serving as liaison for the Capital Budget Committee. The Board agreed to keep the remainder of their list of liaisons the same as last year.

Frank Hayes asked the Board if they could have a liaison to the Trustees of Veterans Memorials. Rocco Longo said that his is a bit different since this is an elected Board as opposed to a committee appointed by the Board of Selectmen. Mr. Longo suggested that this be put on a future agenda. The Board agreed that they would discuss this at their next meeting.

Acceptance of Minutes – Matthew McDonough moved, seconded by Steve Robbins, to accept the minutes of June 2, 2014 as written. The vote was unanimous.

The meeting was adjourned at 9:00 p.m. There was no executive session held.

MINUTES – SELECTMEN’S MEETING

Page 4 of 4

Monday, June 16, 2014

Respectfully submitted,

Catherine Burke

The following documents and exhibits were presented at the meeting: email regarding Invoice Cloud; application for entertainment and liquor licenses from Brian Stratton (withdrawn); information on permanent intermittent officers from Marshfield Police Department; ICMA 10th Anniversary Proclamation; request for permission to have Block Party from Bob Maffeo and recommendation from safety officer; application for one day common victuallers license from Sue Lupi; application for one day common victuallers license from Annie McNamara; letter from David Geddes requesting waiver of ZBA fees and emails from Jerry O’Neill and Brenda Eckstrom recommending approval; letter and diagrams from Safety Officer requesting permission for no left turn sign at High School exit; letter from Kathleen Leonard requesting permission to hold 4th of July parade and children’s dances at Rexhame Beach; one day wine & malt license applications from Carleton Chandler; letter from First Congregational Church requesting permission to use the Town Hall lawn for the annual church fair; email from Lt. Sullivan recommending that Patrick Graham be hired as lifeguard; letters from Board/Committee members requesting reappointment; Board/Committee liaison list.